

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 9th FEBRUARY 2017 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerald Jennings (Chair)
Cllr Julia Gregson
Cllr Gina Thompson
Ken Eastwood (Clerk)

In attendance: 1 member of the public
Paul Barrett (Guest Speaker)

1/0209 Apologies

Cllr Bonham – school meeting.
Cllr Kirkham – recuperation.
Cllr Laking – illness.

2/0209 Disclosures of Interest

None declared.

3/0209 Parish Council Vacancy

Gerwyn Bryan confirmed he wished to be considered for co-option to the Parish Council.

Resolved:

That Gerwyn Bryan be co-opted onto the Parish Council, by unanimous consent. Cllr Bryan signed a declaration of acceptance of office and was welcomed to the Parish Council by the Chair and other members.

4/0209 Collaboration with Village Societies & Organisations

Members welcomed Paul Barrett, Development Manager from the Kirkgate Centre, present to discuss engagement with village societies, community groups and other organisations.

Paul stated that Lyze Dudley had unfortunately resigned from the centre, due to ill health.

Paul discussed the background to the Kirkgate Centre, which is a community centre in Shipley, operated as a charity. The centre has developed an approach to community and neighbourhood development and has undertaken a number of engagement processes. The focus has been on engaging with residents in terms of identifying possible solutions and actions.

Signed:

9th March, 2017

The approach has been based on facilitation and enabling residents to become active and work together on small projects, using the opportunity to network people together.

Members discussed different options to community engagement and their aspirations to engage more widely with residents in Harden.

Resolved:

Paul Barrett to prepare and circulate a summary proposal, outlining an approach in Harden. An open event to be held following completion of house to house work. Links with the Parish Plan and Neighbourhood Planning to be noted. Cllr Jennings to circulate the previous SWOT analysis and business and organisation details.

5/0209 Minutes of Meetings

- a) The minutes of the Parish Council meeting held on 12th January, 2017 were proposed as a correct record by Cllr Gregson and signed by the Chair.
- b) The January Outstanding Issues Report was duly noted.

6/0209 Planning Applications

- (a) 17/00218/LBC - Various works including new external door, roof lights, basement extension, replacement staircase and roof space extension to make additional bedroom at 2 Cuckoo Nest, Harden Road, Harden.
- (b) 6/08787/HOU - Raising of roof height and construction of two storey extensions to front, side and rear at 11 Ferrands Park Way, Harden – Refused.

Resolved:

That the Parish Council has no **objection** to application 17/00218/LBC. That the Bradford MDC refusal decision with regard to 6/08787/HOU is noted.

7/0209 Public Representation

No members of the public present.

8/0209 Exchange of Information

Cllr Thompson had been approached by a resident complaining about dog fouling and suggesting that signs could usefully be erected by the Memorial Hall and along Long Lane.

Resolved:

That the Clerk refers the matter to the local enforcement warden and explores options with regard to additional signage.

9/0209 Memorial Hall

Members discussed Bradford MDC's budget proposals and the likely impacts on the Memorial Hall. The principles of an asset transfer were discussed and the repair liabilities noted.

Members reflected on the difficulty of preparing a viable business case within weeks and noted that further opportunity exists over the coming year.

Resolved:

Cllr's Jennings and Bryan to prepare a consultation response opposing the proposals whilst also outlining how the Parish Council may still be interested in developing a business case to support an asset transfer, but that additional time would be required. The consultation deadline of 12th February was noted.

10/0209 Assets of Community Value

The Clerk outlined the process whereby the Parish Council could record any assets of community value under the Community Right to Bid procedures set out in the Localism Act 2011.

Resolved:

The Clerk to obtain a schedule of Bradford MDC assets within Harden for consideration at a future meeting.

11/0209 Horticulture

Members considered proposals for revised landscaping and planting around the war memorial and to the raised flower beds. Planting and maintenance options were discussed. Members also discussed possible sponsorship and income generating opportunities.

Resolved:

The Clerk to send out invitations to quote to suitable contractors based upon the specifications and planting lists prepared by the Garden Designer. To also send details of the proposals to the Pharmacy, PO and Butchers and ask if they would like to sponsor the work. Cllr Bryan to approach Cadbury's shop. Cllr Gregson to prepare a list of potential sponsors and circulate names and contact details. Members agreed sponsorship would be acknowledged by suitable signage but that this would not apply to planting around the war memorial.

12/0209 War Memorial

The Clerk confirmed that application to the War Memorials Trust for grant funding towards the cost of renovation had been successful.

Resolved:

With approval of the Council, the Chair signed the grant contract.

13/0209 Correspondence

Resolved:

- a) E-mail from YLCA re. South Pennine branch meeting. Noted.
- b) Letter from War Memorials Trust re. grant application. Noted.

- c) E-mail from YLCA re. LEADER funding. Noted.
d) E-mail from YLCA re. White Rose update (circulated separately). Noted

14/0209 Financial Matters

Resolved:

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Imperative Training Limited	100459	£2,064.60	Defibrillator equipment and annual service plan
Bradford MDC	100460	£384.23	Salary payment
Helen Taylor	100461	£900	Garden design services
Ken Eastwood	100462	£24.69	Polldaddy subscription
Information Commissioner	100463	£35	Annual ICO registration
Gala Society	100464	£90	Christmas tree contribution
Eve Haskins	100465	£6.60	Postage of old minutes
YLCA	100466	£76	Training workshop
Ken Eastwood	100467	£5.10	Stationery
Ken Eastwood	100468	£13.50	Mileage

- b) To note the following trial balances: -

HARDEN PARISH COUNCIL - January 2017				
Item	Budget 2016/17	Expenditure to date (net)	Budget Remaining	Forecast Outturn
Clerk's salary and related expenses	4,600	4,849.45	-249.45	-1,057.91
Subscriptions	500	737	-237	-237
Insurance	500	469.26	30.74	30.74
Audits	200	183.50	16.50	16.50
Newsletter	650	497.50	152.50	152.50
Website	300	310	-10	-36
Parish Plan	1,000	161.95	838.05	813.36
Training	400	99	301	100
Repairs	300	16.67	283.33	200
Stationery/telephone	200	208.68	-8.68	-188.68
PC equipment	600	619.58	-19.58	-19.58
Small grants	1,000	500	500	500
War memorial	1,000	0	1,000	0
Horticulture	2,500	1,031	1,469	-300
Christmas event	200	82.45	117.55	-63
Playground cleaning	200	0	200	150
S137	0.00	82.57	-82.57	-82.57
Other*	0.00	3,019.32	-3,019.32	-5,101.50
	14,150.00	12,867.93	5,491.02	-5,123.14

Signed:

9th March, 2017

* Forecast includes Christmas lights (£2,501), WI bench (50% being £388), picnic benches (£493 net of Community Chest contribution) and Defibrillator equipment (£1,720.50).

c) To note the following bank reconciliation: -

Cashbook Balances		
Balance 1 April 2016	17,253.71	
Add: income to date	15,870.78	
Less: expenditure to date	(13,897.89) (incl. VAT)	
Total:		19,226.60

Bank account balances, 1 February 2017		
Community Account	9,066.91	
Business Account	10,166.43	
Less: unrepresented cheques		
100329	(1.28)	
100371	(5.46)	
Add: unbanked cash	0	
Total:		19,226.60

15/0209 Minor Items and Items for Next Agenda

Resolved:

To note Cllr Jennings is to attend the Police Liaison meeting on 14th February. To also note that, unfortunately, the Council will be unrepresented at the SCAPEG meeting on 15th February.

16/0209 Next Meeting

Agreed that the next Parish Council meeting to take place on 9th March 2017 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 20:47